


Job Advert Template

Company Name	Masthead
Location ie: Where is the role based	Pretoria
Job Title	Compliance Officer
Closing Date for applications	20 May 2024
Contact person and email address for applications	Heidi de Lange, Regional Manager vacancy@masthead.co.za
Company Name	Masthead
Company Website URL	Careers - Masthead
Attach logo in PNG / JPG	
Summary	<p>To effectively deliver a quality compliance and risk management service to our clients at a regional level. Adherence to the compliance requirements as per FSCA, FICA, POPI, Long- and Short-term Insurer outsourcing, Company Act and NCR. To provide the best business solutions and train individuals and groups.</p> <p>CAT I and/or CAT II experience as well as Long, Short-term Insurer outsourcing experience will be an advantage.</p>
Full job profile and job description	<p>MINIMUM REQUIREMENTS – QUALIFICATIONS & WORK EXPERIENCE</p> <ul style="list-style-type: none"> • Approved CO with FSCA • Category I and/or Category II experience • Insurer and outsourcing experience an advantage • Minimum 5 years' experience in compliance or risk management within the financial services industry <p><i>Please note only applicants who meet these requirements will be considered for this position.</i></p>

	<p>COMPLIANCE DUTY AND RESPONSIBILITY</p> <ul style="list-style-type: none"> • Outsourced compliance function delivered to customers. • Fulfil compliance function required in terms of FSCA, FICA, POPI, Long- and Short-term Insurer outsourcing, Company Act and NCR and other applicable legislation and business requirements • Establish a culture of compliance and provide a compliance risk framework to clients to achieve the TCF outcomes • Services to be delivered to Independent FSPs, Corporate clients and various other customers • Perform all functions to the standard and deadlines set by Regional Manager • Provide clients with high-quality, personalised and substantive reports • Include clients in compliance processes and provide post-monitoring feedback • Maintain records as required by the business • Display behaviour and attitudes which positively contribute to the well-being and development of the regional team, the company, and its clients • Sourcing and signing up of new clients • Implement solutions as per remedial actions <p>COMPETENCIES AND SKILLS</p> <ul style="list-style-type: none"> • A good working knowledge • Understanding and knowledge of risk management principles • Exceptional verbal and written communication skills • Work under pressure, independently, and as part of a team • Proficient presentation skills
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